

INFORMATION REGARDING THIS FORM

Governing Legislation: Queensland Building and Construction Commission (Minimum Financial Requirements) Regulation 2018, section 8B, section 11F and section 11M.

This is the approved form for a Self Certifying Category 1 (SC1) applicant or licensee to declare compliance with the minimum financial requirements.

For Trade Contractor licence classes only. DO NOT USE THIS FORM to comply with Annual Reporting obligations.

RETURN YOUR COMPLETED FORM AND ALL REQUIREMENTS BY:

Post: GPO Box 5099, Brisbane QLD 4001;
In person: QBCC Queensland service centres are listed on our website qbcc.qld.gov.au.

COMPLETING THIS FORM

- Use BLACK pen only
- Print clearly in BLOCK LETTERS
- DO NOT use correction fluid – any amendment should be crossed out and initialled

INDIVIDUAL DECLARATION (to be completed by applicant/licensee)

WARNING: INCORRECT OR MISLEADING INFORMATION MAY LEAD TO A REVIEW AND POSSIBLE CANCELLATION OF YOUR LICENCE.

My revenue in the reporting year WILL NOT exceed \$200,000.

I have at least \$12,000 Net Tangible Assets, and a current ratio of not less than 1:1.

I acknowledge that I am required to maintain the above NTA at all times, a current ratio of not less than 1:1 and not exceed the above Revenue in the reporting year without reporting it to the QBCC.

DECLARATION

I declare that the above particulars are true and correct.

Applicant/
licensee name

QBCC license
number

Signature

Date / /

COMPANY DECLARATION (to be completed by a Director of the company)

WARNING: INCORRECT OR MISLEADING INFORMATION MAY LEAD TO A REVIEW AND POSSIBLE CANCELLATION OF YOUR LICENCE.

The Company's Revenue in the reporting year WILL NOT exceed \$200,000. The Company has at least \$12,000 Net Tangible Assets, and a current ratio of not less than 1:1.

I acknowledge that the Company is required to maintain the above NTA at all times, a current ratio of not less than 1:1 and not exceed the above Revenue in the reporting year without reporting it to the QBCC.

DECLARATION

I declare that the above particulars are true and correct.

Director name

Company name

QBCC license
number

Signature

Date / /

PRIVACY NOTICE: QBCC is collecting the information on this form to ascertain whether you/your Client satisfies the *Queensland Building and Construction Commission (Minimum Financial Requirements) Regulation 2018* for a contractor's licence under the *Queensland Building and Construction Commission Act 1991*. The information you have provided may be disclosed by QBCC to another party with your/your Client's consent or as authorised or required by law. In addition, QBCC may provide all or some of this information to a financial specialist engaged by QBCC to provide expert advice as to financial matters relevant to your client's ability to satisfy the *Queensland Building and Construction Commission (Minimum Financial Requirements) Regulation 2018*. If an exclusion notice is issued to you by the QBCC, as the accountant your full name, any other names you have been known by, your business address and the period of the exclusion may be published by QBCC on the commission's website until such time the notice stops. QBCC may also provide all or some of this information to a professional body for accountants to investigate a suspected breach of a professional accounting standard or condition applying to the accountant, under the *Building Industry Fairness (Security of Payment) and Other Legislation Amendment Act 2020*. For further information visit the QBCC website at qbcc.qld.gov.au. You can apply to access information held in our files about your licence. If you wish to access information you will need to make an application under Right to Information (RTI).