



Completing this form

- Use BLACK pen only
• Print clearly in BLOCK LETTERS
• DO NOT use correction fluid — any amendments should be crossed out and initialled

NOTE: If your individual licence is cancelled and you decide to reapply for a licence at a later date, you will be required to meet all licensing entry criteria current at the time of application, including a technical qualification. If you are an individual contractor, consider the option of changing your level of licence to nominee supervisor. To change back from a nominee supervisor to contractor licence level, you would be required to provide the relevant fees and financial information only.

1. LICENSEE DETAILS

To be completed by licensee

IF LICENSEE IS A COMPANY

Company name: [grid]

IF LICENSEE IS AN INDIVIDUAL

First name: [grid]

Surname: [grid]

Licence class/es: [text box]

Licence number: [grid]

I hereby request to surrender the above licence or licence class/es for the following reason:

[Large empty box for reason]

I understand once I surrender the licence or licence class, it will be cancelled by QBCC and will not be reinstated. Should I/ the company wish to obtain the licence or licence class in the future, I/the company will have to submit a new application form, pay the applicable fees and meet all current licensing requirements at the time.

I also understand I am required to return the licence card(s) to QBCC within fourteen (14) days and failure to do so may result in QBCC issuing an infringement notice requiring payment of a fine.

Dated: [text box] day of: [text box] 20 [text box]

Name of company director: (If licensee is a company) [text box]

Signature of licensee or company director: [text box]

If the licensee is a company, only a company director may sign this declaration.

ALL MAIL TO: Queensland Building and Construction Commission, GPO Box 5099, Brisbane QLD 4001

PRIVACY NOTICE: The QBCC is collecting the information on this form to process the surrender of your QBCC licence. Collection of this information is authorised by the Queensland Building and Construction Commission Act 1991. This information can be disclosed by the QBCC to another party with your consent or as authorised or required by law. In addition, some information collected on this form will be included in the licensee register in accordance with the Queensland Building and Construction Commission Act 1991. Any person may search the register free of charge on the QBCC website. For further information visit the QBCC website at www.qbcc.qld.gov.au.

Statutory Declaration Form

Card or certificate lost/stolen/destroyed

I _____ (Name) of _____
_____ (Address) in the State of _____ (State),

do solemnly and sincerely declare as follows:

1. _____ (Name of licensee)

is the holder of a _____ (Class/es)

licence issued pursuant to the *Queensland Building and Construction Commission Act 1991*.

2. The licence number is _____

3. The current licence card/certificate issued in my/my company's name has been _____ (e.g. lost/destroyed).

I make this solemn declaration conscientiously believing the same to be true.

Signed and declared: _____ Dated: _____
(Signature of above named declarant)

PRIVACY NOTICE: The QBCC is collecting the information on this form to process the surrender of your QBCC licence. Collection of this information is authorised by the *Queensland Building and Construction Commission Act 1991*. This information can be disclosed by the QBCC to another party with your consent or as authorised or required by law. In addition, some information collected on this form will be included in the licensee register in accordance with the *Queensland Building and Construction Commission Act 1991*. Any person may search the register free of charge on the QBCC website. For further information visit the QBCC website at www.qbcc.qld.gov.au.